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|  | **MILITARY TRAINING FOR LAND SYSTEMS** | **MOD Form 5015** | |
| Unit/Formation: | Pate’s Grammar School | Assessor: | Lt N Berry |
| Activity/Exercise: | Ex OLAF SKI CHALLENGE 2018 | Date Assessment: | 10 Feb 18 |
| Relevant Publications/Pamphlets/Procedures: | AGAI Vol1 Ch11 & 18, JSP 375, JSP 419, JSP 800, Cadet AT & OCP Manual and LANSO 2901 | Review Date: | 16 Feb 19 |
| Steps relate to Risk Assessment Process | Yes | Generic Risk Assessment: Yes/No | YES |

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| **Ser** | **Activity / Element**  **(Step 1)** | **Hazards Identified**  **(Step 2)** | **Risks Identified**  **(Step 3)** | **Existing Control**  **(Step 4)** | **Is Residual Risk Acceptable**  **(Step 5)** | **Additional Controls Required**  **(Step 6)** | **Is Residual Risk Acceptable[[1]](#footnote-0)**  **(Step 7)** |
| (a) | (b) | (c) | (d) | (e) | (f) | (g) | (h) |
| 01 | Lodge | Fire | Physical | As per the lodge fire risk assessment.  Everyone will be briefed on actions to be taken, within the first hour of arrival at hotel. | No | Everyone will be briefed that all rooms are to be kept tidy, and all electrical appliances are to be switched off when not in use or they have vacated the room. | Yes |
| 02 | Lodge | General | Physical | A full brief will be given on arrival to include expected and accepted standards of behaviour. i.e.  No running in or around the lodge, no leaving bags in corridors. Storing the ski equipment in the allocated storage space and being respectful to other users, visitors and staff. | Yes |  |  |
| 03 | Lodge | Security | Physical | No student is allowed to leave the facility without the permission of the directing staff.  Every member of staff will be in procession of a room list of all the students and the students will be informed of the pastoral staffs’ locations.  Valuables must be secured and doors locked when no one is in the room.  Bed checks will be made and main doors secured for the night after the checks. | Yes |  |  |
| 09 | General | Drugs, Smoking and Alcohol | Physical | School policy is to be adhered to.  There is a zero tolerance on all drugs, smoking and alcohol.  No students are to leave the venue without permission. | No | Cadets are to be under the supervision of members of staff when not participating in the activity. | Yes |
| 11 | Swimming | Drowning | Physical | As per the Swimming Pools Risk Assessment.  No lone swimming.  No swimming within an hour of consuming food. | Yes |  |  |
| 12 | Welfare | Bullying | Emotional  Physical | School policy on anti-bullying to be in place.  Staff to be aware of any health and welfare issues of pupils on trips.  Any illness or injury that prevents a pupil from participating on an activity, there must be a member of staff that remains with them.  Expedition leader is to inform parents of any student admitted to hospital and to ensure that all relevant care is given to the student. | Yes |  |  |

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| **Authorising Officer** | **Name** | **Post** | **Date** | **Signature** |
| **Existing and Additional Controls Agreed** | Capt Jane Jowett | Expedition Leader |  |  |
|  | Major D Watt | Contingent Commander |  |  |
| **Additional Controls Implemented** | Lt N Berry | Contingent Officer |  |  |
|  | Capt B Craig | Contingent Officer |  |  |
|  | Miss V Jowett | Contingent Officer |  |  |
|  | Mr D Hope | Ski Instructor |  |  |
|  | Mr A Kilmowicz | Ski Instructor |  |  |
|  | Mr M Beveridge | Ski Instructor |  |  |
|  | Mr T Chandler | Ski Instructor |  |  |
|  | Ms P Hayward | Ski Instructor |  |  |

1. If residual risk remains consult Chain of Command [↑](#footnote-ref-0)