



Pate's Grammar School CCF

Princess Elizabeth Way

CHELTENHAM

Gloucestershire GL51 0HG

Email: Natalie.Berry@patesgs.org / 007berr@armymail.mod.uk



See Distribution

Reference: EX TVOSC 20

Date: 30 October 2019

ADMIN INSTUCTIONS - EXERCISE TIGER VENTURER OLAF SKI CHALLENGE 2020

Reference:

- A. JSATFA.
- B. SWHQ Bde Standing Orders.
- C. Cadet Training Safety Precautions.
- D. OCP including Amendment 4.
- E. JSP 419.

GENERAL

1. Pates Grammar School CCF will be participating in their ski trip to Germany in the Bavarian Region during the period of 15-22 February 2020, the exercise is designed for up to 40 officers and cadets, persons will be introduced to or be able to further their ability in skiing and gain confidence and self-reliance in snow conditions.

AIM

2. The aim of exercise OLAF SKI CHALLENGE is to introduce officers and cadets to skiing or advance their skills already obtained, further to skiing all persons will be able to participate in none CCF activities agreed by the Contingent Commander and authorised by the school so school insurance will be used for these activities:
 - a. Skiing.
 - b. Swimming.

CONDUCT

3. All personnel will be divided into groups dependent on their ability, no group size to exceed 10 persons, in each group there will be an adult, who is not an instructor who will act as the welfare person in the event of an accident, in addition that adult is to ensure that cadets have the right kit for the day's activities and are responsible for cadets during the lunch period. Throughout the week all persons will visit different ski resorts so that participants will have to overcome different ski conditions, the instructor will decide as to or when groups will move to different resorts as it is ability driven and not a necessity. There will be five hours of instruction per day and no free skiing is to be undertaken.
4. Skiing. On arrival on the Saturday afternoon all participants will collect their ski equipment and passes from the ski school and meet the instructors. On the Monday everyone who has stated that they can ski will ski under the guidance of the instructors who will place participants into a group of their ability, and then an instructor will be allocated to that group. Once cadets are in a group only the instructor can move them between groups. All resorts have Blue, Red and Black runs but every resort caters for beginners. The ski timings for each day will be the same 0930 – 1200 and 1300 – 1530.

5. Resort Rotation. Groups will ski at different locations throughout the week as in the planned program below, this is not fixed as it will be weather and ability dependant. The IC skiing and the head instructor will meet at the end of each day to confirm the next day's skiing location.

	Advance	Intermediate	Beginners
Sunday	Bolsterlang (Trg Area)	Bolsterlang (Trg Area)	Bolsterlang (Trg Area)
Monday	Bolsterlang (Red)	Bolsterlang (Blue)	Bolsterlang (Trg Area)
Tuesday	Ofterschwang (Red)	Ofterschwang (Blue)	Ofterschwang (Green)
Wednesday	Balderschwang (Red)	Balderschwang (Blue)	Balderschwang (Green)
Thursday	Oberstdorf (Red/Black)	Oberstdorf (Blue/Red)	Oberstdorf (Green/Blue)
Friday	Oberjoch (Black)	Oberjoch (Red)	Oberjoch (Blue)

6. Night Time Every night there will be a different activity provided for the cadets, these non CCF activities and will be on the school insurance and approved by the Contingent Commander.

Day	Activity	Location
Saturday	Administration/ Games Room	Lodge
Sunday	Feedback to Groups /Games Room	Lodge
Monday	Feedback to Groups /Games Room	Lodge
Tuesday	Feedback to Groups/Games Room	Lodge
Wednesday	Swimming	Local
Thursday	Tenpin Bowling	Local
Friday	Presentations and pack up	Lodge

7. Timings. The outline of the daily timings are as below:

a.	0700	Reveille
b.	0730 - 0830	Breakfast
c.	0930 - 1200	Skiing
d.	1200 - 1300	Lunch
e.	1300 - 1530	Skiing
f.	1545	Leave resort
g.	1800	Evening Meal
h.	1900 - 2100	Evening Activities
i.	2230	Lights out

ADMINISTRATION

8. Cost The cost for the trip will be £800 and the following is included in the price:

- Flights, Transport
- 5 hours skiing per day for 6 days.
- Hire of Ski equipment. Skis, Boots, Helmets
- Ski passes for 6 days
- Night time activities.
- Full board.

9. Accommodation. The Lodge's location is:

**Haus am Brunnenbach
Ortwanger Au 1.
87545 Burger,
Germany**

Tel: 0049 832188619

10. Medical. There is a full MOD Med Plan in place for this trip, each instructor will carry a medical pack with them and is first aid qualified; in addition the pastoral team will carry on them:
- A medical list
 - A copy of the cadet's passport and EHIC card.
11. In the event of an accident on the mountain, the following procedures are to be followed:
- Apply immediate first aid and treat.
 - Instructor will call the resort First Aid – this will incur a cost, covered by insurance.
 - Casevac – Helicopter.
12. The nearest medical services are located at:
- Minor injuries or illness – Dr.A. Scharmann, Oberstdorfer Str. 8,87527 Sonthofen. Tel 0049 8321 2333 (Local Doctor)
 - Major injuries or illness – Krankenhaus Immenstadt, Im Stillen, 87509 Immenstadt. tel. 0049 8323 9100 (local hospital)
13. Transport. Transport for the trip is MOD provided coach to London Heathrow Airport. The SSI of Pates Grammar School is to request from SWHQ Bde expenses to cover the cost for UK transport. In Germany a local coach company will be employed for all transportation and there will be a hire vehicle for safety.
14. Documentation. Lt Natalie Berry is to ensure that the following paperwork is forwarded onto SWHQ for their action:
- TAF – Gloucestershire TSA
 - Application to Train Abroad
 - Medical Plan
 - Overseas Div Clearance - ANNEX C TO 2013DIN07-099.
 - CILOR bid
 - JASAFTA - Sp Comd HQ – AT
15. In addition all officers and staff are to ensure the following is handed into Lt Natalie Berry by the 30 November 2020:
- Parent consent form which includes Medical and Dietary requirements.
 - A full passport with a minimum of six months from the date of the trip is required and its number should be forwarded to Lt Natalie Berry soonest along with passport expiry date.
 - European Health Insurance Card are required and to be carried by all personnel during the trip. If you do not have one it can be applied for using www.nhs.uk and takes about a week. The staff will be keeping a close eye on how brexit unfolds and will update parents/staff if necessary.
 - If your child is using private insurance, a copy of the policy.
16. Instructors. During Exercise OLAF SKI CHALLENGE we will be using civilian and military instructors.
17. Contact Telephone Numbers. In the case of an emergency please contact the following:

Captain Jane Jowett	07881 109664
Lieutenant Natalie Berry	07720 766430

SUMMARY

18. On completion of the exercise all qualifications gained will be entered onto Westminster by the OC and a PXR must be forwarded to the relevant departments within 30 days of the end of the exercise.

ORIGINAL SIGNED

N R Berry
Lt
Pate's Grammar School CCF

Distribution:

OC Expedition
Contingent Commander
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